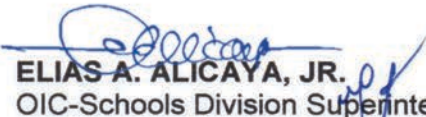




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

UNNUMBERED MEMORANDUM

TO: OIC-Assistant Schools Division Superintendents, HRMPSB Members & Technical Working Group

FROM: 
ELIAS A. ALICAYA, JR.
OIC-Schools Division Superintendent

SUBJECT: Notice of Meeting with PSB Members and TWG

DATE : February 11, 2021

Please be informed that there will be a meeting on February 15, 2021, Monday, 9:00 AM at the Library Hub.

Attendees to the meeting are the chair, members and TWG of the Human Resource Management Personnel Selection Board.

The agenda of the said meeting are the following:

- Conduct of the Open Ranking procedure and Behavioral Interview of Administrative Assistant III and Administrative Assistant II applicants
- Other related PSB issues and concerns.

Also, please be advised to strictly follow and observe the IATF guideline on safety and health protocols.

All expenses relative to this activity are chargeable against local/division fund subject to usual accounting and auditing procedures.

Attendance in this meeting is earnestly desired.

peratma02/01/2021

DEPEDQUEZON-TM-SDS-04-010-003



ICT UNIT
DEPED QUEZON

Date/Time: 02/12/2021 6:42 am

By: Rommel _____

Ref. No: UM 040, S. 2021 _____



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